



# BYU PERMIT TO OPERATE UAS (PART 107)

This permit is required for the operation of all Unmanned Aircraft Systems (UAS) for commercial use of BYU. This permit is required when flying on or off of BYU property, either indoors or outdoors. Although some elements of this permit may not be applicable for indoor UAS operations, completing the applicable portions is still required. Additionally, this permit is required for all UAS operations by BYU employees or students on non-BYU property and locations, other than for qualifying educational uses, which requires the separate permit.

## REMOTE PILOT IN COMMAND:

Name of remote pilot in command: \_\_\_\_\_ Date: \_\_\_\_\_

A person operating a small UAS for non-recreational purposes must either hold a remote pilot in command certificate or be under the direct supervision of a person who does hold a remote pilot certificate.

If not already on file with Risk Management & Safety, the above pilot and any person manipulating the flight controls must provide evidence of proficiency by: (check when you have completed and attached the following)

☐ Attach evidence of the UAS operator's previous flight history, experience, and other relevant information.

☐ Attach remote pilot in command certificate and operational proficiency documentation to this permit.

## FLIGHT PLAN:

Recreational or hobby flights on campus are prohibited. If flight plan requires any deviations from part 107 requirements, the remote pilot in command must obtain a PART 107 waiver.

On the lines provided below, please state a brief summary of the purpose of your flight:

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- ☐ If flight is on BYU property, you agree to adhere to campus scheduling and use policies.
- ☐ If flight plan is within controlled air space, approval must be received by the remote pilot in command utilizing the Low Altitude Authorization and Notification Capability (LAANC) or obtaining an airspace waiver. Please attach applicable documentation.
- ☐ Please attach any relevant maps or other supporting information such as dates, times, locations, etc.



## AIRCRAFT REQUIREMENTS:

By initialing on each item, you show that you agree to, understand, and will comply to the following:

- Aircraft Registration Number \_\_\_\_\_ Initials \_\_\_\_\_
- FAA airworthiness certification is not required. However, the remote pilot in command must conduct a preflight check of the small UAS to ensure that it is in a condition for safe operation. Initials \_\_\_\_\_
- The UAV must be a commercially produced item or have been developed under the direction of BYU, in which case the UAV must be approved by Risk Management. Initials \_\_\_\_\_

## OPERATIONAL LIMITATIONS:

By initialing on each item, you show that you agree to, understand, and will comply to the following:

- If flying on BYU campus, notify BYU Dispatch before and after each flight. Their non-emergency number is 801-422-2222. Initials \_\_\_\_\_
- Unmanned aircraft must weigh less than 55 lbs. (25 kg). Initials \_\_\_\_\_
- Visual line-of-sight (VLOS) only; the unmanned aircraft must remain within VLOS of the remote pilot in command and the person manipulating the flight controls of the small UAS. Alternatively, the unmanned aircraft must remain within VLOS of a visual observer (VO). Initials \_\_\_\_\_
- At all times the small, unmanned aircraft must remain close enough to the remote pilot in command and the person manipulating the flight controls of the small UAS, or a VO, for those people to see the aircraft with vision unaided by anything other than corrective lenses. Initials \_\_\_\_\_
- Small, unmanned aircraft may not operate over any persons not directly participating in the operation, not under a covered structure, and not inside a covered stationary vehicle. Caution tape, safety observers, etc. should be used as necessary. Initials \_\_\_\_\_
- Flying at night or during periods of civil twilight is allowed only in accordance with 14 CFR § 107.29 (i.e., Aircraft must have anti-collision lighting visible for at least 3 state miles with a flash rate sufficient to avoid a collision. For night-time flights, pilot in command must have updated initial knowledge test or recurrent training after April 6, 2021). Initials \_\_\_\_\_
- Must yield right of way to other aircraft. Initials \_\_\_\_\_
- First-person view camera cannot satisfy "see-and-avoid" requirement but can be used as long as requirement is satisfied in other ways. Initials \_\_\_\_\_
- Maximum groundspeed of 100 mph (87 knots). Initials \_\_\_\_\_
- Maximum altitude of 400 feet above ground level (AGL). Initials \_\_\_\_\_
- Minimum weather visibility of 3 miles from control station. Initials \_\_\_\_\_
- No person may act as a remote pilot in command or VO for more than one unmanned aircraft operation at one time. Initials \_\_\_\_\_
- No operations from a moving aircraft or another moving vehicle (unless operation is over a sparsely populated area). Initials \_\_\_\_\_
- No careless or reckless operations or carriage of hazardous materials. Initials \_\_\_\_\_
- Requires preflight inspection, as well as assessment of weather conditions, flight restrictions, and the location of any nearby persons, property, or other hazards, by the remote pilot in command. Initials \_\_\_\_\_
- Report all accidents to the BYU Risk Management and Safety Department Initials \_\_\_\_\_
- BYU is in close proximity to a heliport at Utah Valley Regional Medical Center. The operator of the drone must agree to diligently hear, see and avoid any other nearby aircraft. Initials \_\_\_\_\_



- A person may not operate a small, unmanned aircraft if he or she knows or has reason to know of any physical or mental condition that would interfere with the safe operation of a small UAS.  
Initials \_\_\_\_\_
- Foreign-registered small, unmanned aircraft are allowed to operate under part 107 if they satisfy the requirements of part 375. Initials \_\_\_\_\_
- External load operations are allowed if the object being carried by the unmanned aircraft is securely attached and does not adversely affect the flight characteristics or controllability of the aircraft. Initials \_\_\_\_\_
- Transportation of property for compensation or hire is allowed provided that-
  - The aircraft, including its attached systems, payload and cargo weigh less than 55 pounds total; Initials \_\_\_\_\_
  - The flight is conducted within visual line of sight and not from a moving vehicle or aircraft; and Initials \_\_\_\_\_
  - The flight occurs wholly within the bounds of a State and does not involve transport between (1) Hawaii and another place in Hawaii through airspace outside Hawaii; (2) the District of Columbia and another place in the District of Columbia; or (3) a territory or possession of the United States and another place in the same territory or possession.  
Initials \_\_\_\_\_
- No operation of UAS within three miles of Lavell Edwards Stadium is allowed during the period beginning one hour before and ending one hour after any NCAA division I football game. Initials \_\_\_\_\_
- For off-campus use on non-BYU owned property, obtain written permission from private landowners and contact local authorities and/or verify applicable regulations allow the flight to occur.  
Initials \_\_\_\_\_

#### INDEMNIFICATION & INSURANCE (APPLIES ONLY TO THIRD PARTY CONTRACTORS):

- The individual or entity operating the UAV for BYU shall indemnify, hold harmless, and defend BYU, its officers, employees, volunteers, and agents (the "Indemnified Parties") from and against any and all claims, causes of action, liabilities, obligations, judgements, losses, damages (including punitive damages), settlement payments, costs and expenses (including reasonable attorney's fees), interest, awards, judgements, diminution in value, fines, fees, penalties, or other charges arising out of or relating to the operation of the UAV and any related activities (Claims"), except to the extent that the Claims arise from the negligence or willful misconduct of one or more of the Indemnified parties. Initials \_\_\_\_\_
- If an individual or entity has agreed to operate a UAV for BYU per an established contract, service agreement, for hire in any way, or as a volunteer service or opportunity, then the individual or entity operating the UAV must have insurances that meets or exceeds University standards, including a policy covering the operation of the UAV with minimum limits of at least \$1,000,000 for Bodily Injury, Property Damage, Personal Injury, and Advertising Injury, naming Brigham Young University as additional insured under the policy. Attach a copy of the certificate to this permit.  
Initials \_\_\_\_\_

#### USE OF MEDIA OR OTHER CONTENT:

- The use of media associated with this drone flight will comply with all requirements of the Filming and Photography on Campus policy. For questions regarding this policy, please contact University Communications. Initials \_\_\_\_\_
- Any and all information collected will be used in accordance with the Intellectual Property Policy.  
Initials \_\_\_\_\_

02/14/2022

Revision 10

Brigham Young University  
Risk Management & Safety



I have read and understand the above information and will comply to it.

\_\_\_\_\_  
Remote Pilot in Command

\_\_\_\_\_  
Date

I have reviewed the proposed flight and concur that the flight is necessary to further the mission of BYU.  
Recreational or hobby flights are prohibited.

\_\_\_\_\_  
Department Dean, Associate Dean, or Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Concurrence by Risk Management

\_\_\_\_\_  
Date

\_\_\_\_\_  
Permit Number

## ATTACHMENTS:

Please attach the following:

- ☐ Remote pilot in command certificate (if not already on file)
- ☐ Operational proficiency documentation (if not already on file)
- ☐ Proposed flight plan including dates, times, locations, etc.
- ☐ LAANC approval

Return completed permit and attachments to the Risk Management department either by mail or by email. Please call if you have any questions or concerns.

Risk Management & Safety

801-422-4468

[risk\\_mgt@byu.edu](mailto:risk_mgt@byu.edu)

104 RMB, Provo, UT 84602