

Safety Plan

Any job, task, activity, or event can benefit from having a safety plan that contains information about identifying and controlling hazards, responding to emergencies, and ensuring that affected individuals are properly trained.

Purpose and Scope

This Safety Plan is used with the following job, task, activity, or event:

Where will it be used?

The expected user(s) of this plan is/are:

This safety plan is intended for _____ use, and expires on _____

Responsible Persons

The person(s) responsible for ensuring compliance with this Safety Plan is/are:

This plan was written by _____ on this date _____

It is due for review by _____ on this date: _____

Hazard Identification

Has a Job Hazard Assessment (JHA) been completed for this activity? Yes No

Is there a written Standard Operating Procedure (SOP) for completing this activity? Yes No

Have there been any safety incidents or 'near miss' events associated with this activity? Yes No

Are any of the following potential hazards present or likely to be present? (check all that apply)

- | | |
|---|-------------------------|
| Hazardous Chemicals (physical and/or health hazards) | Rotating Equipment |
| Hazardous Atmosphere (IDLH, oxygen deficient, etc.) | Flying Debris/Particles |
| Hazardous Energy (electromagnetic, pneumatic, pressure, etc.) | High Noise |
| Ergonomic (repetitive motion, body position, etc.) | Slips/Trips/Falls |
| Readiness to work (fatigue, stress, distractions, etc.) | Lift/Move/Transport |
| Blood Borne Pathogens & Infectious Agents | Confined Space |
| Fire/Steam/Hot Work | Crushed/Caught In |
| Pinch Points/Sharp Edges | Animal Handling |
| Other: | |

Hazard Controls and Safe Practices

Which of the following will be used to mitigate or eliminate the hazards associated with this activity?

- Substitution/Elimination (Use less hazardous alternatives or eliminate the hazard completely)
- Engineering Controls (Mechanical safety devices)
- Administrative Controls (Safety Policies, Standard Operating Procedures, Safety Data Sheets)
- Personal Protective Equipment (Goggles, Gloves, Apron, Face Shield, Respiratory Protection, Hearing Protection, Fire-Resistant Apparel, Safety Shoes, etc.)
- Proper Authorization
- Training/Supervision
- Correct tools and equipment
- Increased Awareness
- Appropriate Scale/Scope
- Machine Guarding
- Time/Shielding/Distance
- Barriers/Cones/Tape
- Chemical Storage
- Waste Management
- Guardrails/Fall Arrest
- Lock Out Tag Out
- Confined Space Permit
- Defensive Driving
- Other: _____

Describe in detail any controls identified above, including how & where they will be used:

What conditions necessitate immediately stopping the activity?

Emergency and Incident Response

If help is needed, call: 911, BYU Police Dispatch at (801) 422-2222, and/or

In case of emergency...

is responsible for completing an online Incident Report, available at

risk.byu.edu or by [clicking here](#).

Safety-related or other pertinent information associated with this task that is not identified above (if applicable)

